



Be seen. Be heard. Be empowered.

Dr. Laurie Geller
Vice President for Academic Affairs
Minot State University
Minot, ND 58707

October 15, 2019

Dr. Geller,

In order to ensure syllabus consistency across all sections of all Minot State University courses, current dual credit instructors were invited to Minot State University to review syllabus requirements, syllabus procedures, and the syllabus timeline.

On August 14th, at 1:30 p.m., the following individuals met in the Jones Room on the campus of Minot State University:

Ashley Unruh – Dual credit instructor
Amanda Watts – Dual credit instructor
Jacob Thomas – Dual credit instructor
Marj Bubach – Dual credit instructor
Biance Grosche – Dual credit instructor
Scott Evanoff – Dual credit instructor
Katie Brekke – Dual credit instructor
Mary Eldredge-Sandbo – Dual credit instructor
Lisa Borden-King – Chair, MSU Assessment Committee
Paul Lepp – Chair, Department of Biology
Robert Kibler – Chair, Department of Languages and Cultural Studies
Erik Kana – Associate Vice President for Academic Affairs
Laure Geller – Vice President for Academic Affairs
Amy Woodbeck – Dual credit coordinator

In addition to syllabus requirements, syllabus procedures, and the syllabus timeline, Minot State University personnel responded to questions as they were presented regarding these or other issues.

Sincerely,

Erik Kana, Ph.D.
Associate Vice President for Academic Affairs
Minot State University