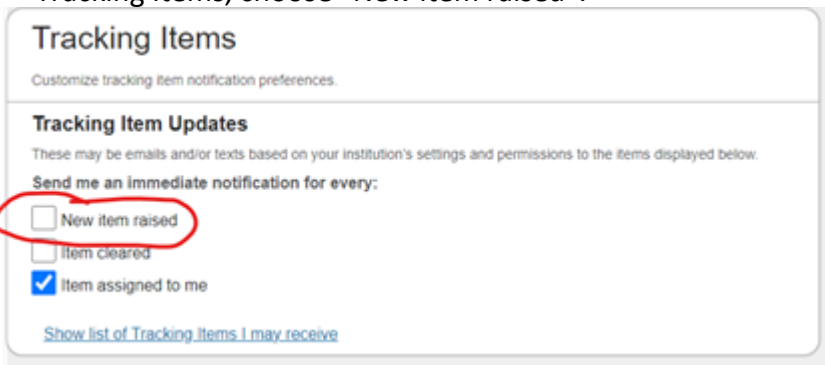


Temporary Pause of Starfish Flag Summary Emails

Starfish flag summary emails are generally sent either daily or weekly depending on your Starfish notification settings found in your profile. Many advisors and support personnel rely on this notification to reach out to students with resources.

The Starfish system has not been sending flag summary emails as expected. Starfish support is looking into this problem, and will notify us when the issue has been resolved. In the meantime, please note that you are able to review flags for your students in a couple different ways:

- **Turn on flag email notifications to be sent for each flag as they are raised.** Log into Starfish, click on the menu (top left corner), click on your name, and click notifications. Under Tracking Items, choose “New item raised”.



Tracking Items
Customize tracking item notification preferences.

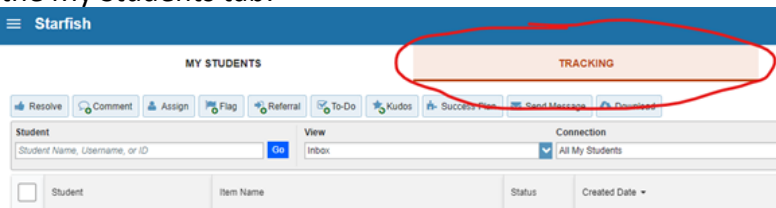
Tracking Item Updates
These may be emails and/or texts based on your institution's settings and permissions to the items displayed below.

Send me an immediate notification for every:

- New item raised
- Item cleared
- Item assigned to me

[Show list of Tracking Items I may receive](#)

- Manually check for flags via the Tracking tab, found next to the My Students tab:



Starfish

MY STUDENTS **TRACKING**

Resolve Comment Assign Flag Referral To-Do Kudos Success Plan Send Message Disabled

Student View Connection
Student Name, Username, or ID Go Inbox All My Students

<input type="checkbox"/>	Student	Item Name	Status	Created Date
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I would be happy to walk you through this process – just let me know if you have any questions.